

# SANBORN REGIONAL SCHOOL BOARD

## MEETING MINUTES

September 1, 2021

To view the video of this meeting, please visit our website at [www.sau17.net](http://www.sau17.net) and click on School Board Videos under the School Board menu

A meeting of the Sanborn Regional School Board was held on Wednesday, September 1, 2021 in the Library at Sanborn Regional High School.

### SRSD SCHOOL BOARD MEMBERS:

Dawn Dutton, Chair  
Jim Baker, Vice Chair-(via Zoom)  
Moiria Bashaw  
Peter Broderick  
Jamie Fitzpatrick (via Zoom)  
Heather Ingham  
Tammy Mahoney

### STUDENT COUNCIL REPRESENTATIVE:

Jocelyne Lampron

### ADMINISTRATORS:

Thomas Ambrose, Superintendent  
Matthew Angell, Bus/Admin

#### 1. CALL TO ORDER

Meeting called to order at 6:01 PM by Chairperson Dawn Dutton followed by the Pledge of Allegiance.

Chair Dutton asked remote members, Baker and Fitzpatrick to identify their locations and if anyone else is present in that location with them. Responses were as follows: Mr. Fitzpatrick is in Bryce Canyon, Utah alone in a hotel room and Mr. Baker is in Chilmark, MA with no one else in the room.

#### 2. ACTION ON MINUTES- Review of Minutes of [8-18-21](#)

**Chair Dutton asked for a Motion to accept the Minutes of August 18, 2021, moved to approve by Ms. Mahoney and seconded by Ms. Ingham.**

No discussion

**Roll Call Vote: All in Favor**

3. COMMUNICATIONS

3.1 Distribution of Manifest Documents- Chair Dutton circulated the Manifests for signatures from Board Members.

3.2 Nominations

The Superintendent recommends the following personnel for nomination for the 2021-2022 school year.

<u>School</u>	<u>Position</u>	<u>Actual Salary 2021-2022</u>	<u>Budgeted Salary 2021-2022</u>
<u>District</u>			
Karen Campbell	System of Care Project. Mgr.	\$80,000	Grant Funds
Donna Clegg	ESOL Teacher	\$51,824	\$66,933
<u>Memorial School</u>			
Margot Martin	SPED Teacher	\$40,041	\$72,357
<u>Middle School</u>			
Callahan Marsden	UA Teacher P/T	\$20,784	\$51,824
Karen Milone	ELA Interventionist	\$71,357	\$74,135
Carolyn Parks	Special Ed Teacher	\$44,165	\$72,357
<u>High School</u>			
Amber Miller	School Counselor	\$48,268	\$60,083
Amanda Trudeau	Science Teacher	\$38,969	\$55,247
Abigayle Watson	English Teacher	\$38,969	\$57,042

**Ms. Mahoney made a Motion to accept the Nominations, seconded by Ms. Ingham.**

No discussion

**Roll Call Vote: All in favor**

### 3.3 Resignations

The Superintendent recommends accepting the following resignations with regret for the 2021-2022 school year.

#### Memorial School

Cynthia Cole                      School Nurse

(Mr. Ambrose said she wanted everyone to know this was a difficult decision for her. She took a position in Exeter where her grandchildren are)

#### High School

Dianne McCarthy                  School Counselor  
Lisa House                              Special Ed School Counselor

**Ms. Mahoney made a Motion to accept the Resignations with regret, seconded by Ms. Ingham.**

No discussion

#### **Roll Call Vote: All in favor**

### 3.4 Superintendent's Report- Mr. Ambrose spoke to the following areas:

- Reopening plan implementation / monitoring of COVID data  
Any future decisions made will be after reviewing ALL available information
- Busing- There has been a massive increase in ridership. Please give time (1-2 weeks) for adjustments. We will keep bus routes between 30 and 45 minutes
- Staffing-Resignation data regarding attrition for all positions. Due to the past failed contracts, low salaries are a leading factor and being in competition with not only NH, but also Massachusetts and Maine school district who are offering higher salaries. The decisions on how we handled the pandemic was also a factor.
- Opening Day-went very well. He rode the bus with some children (who were very happy and excited) and he visited every classroom. Administrators had great discussions with their staff and with students. There is a very positive energy in the district that is very uplifting for all.

Mr. Fitzpatrick commented that while he agrees with the impact of failed teacher contracts and salaries being lower, he wants to point out the other side of the comparison whereby some of these other districts have higher student-teacher ratios than Sanborn does and they might have the option to maximize or minimize their insurance benefits too leading to varying salaries. Both are possible tradeoffs.

Mr. Ambrose commented that he agrees.

Mr. Baker commented that historically contracts have passed when operating budgets are reasonable and if you look back to prior school boards and the history, you can see how they correlate to a contract passing or not. The public is very generous but they do not want to be taken advantage of. If we are promoting low class sizes, there is a parallel to that.

Mr. Ambrose said I have never felt more supported by the community than this last voting season. Our community voted and passed a teachers' contract for three years in the midst of a massive pandemic and we did work on keeping the budget low to support that process. They also supported our administrators and I just want to be clear that I really appreciate that.

#### 4. COMMITTEE REPORTS

4.1 Policy- Ms. Ingham said the meeting was cancelled for today but the next meeting will be held on October 6<sup>th</sup> at 5:00 PM

4.2 EISA-Ms. Mahoney said the group met on 8-18-21 and draft Minutes are as follows: In attendance: Chair Tammy Mahoney, School Board Subcommittee members Jamie Fitzpatrick and Dawn Dutton, Superintendent Tom Ambrose, Director of Teaching and Learning Patty Haynes, Director of Academic Intervention, Assessment, and Accountability Christine Desrochers, K-6 Math Coordinator Donna Donnell, HS Principal Brian Stack, HS Assistant Principal Steve Krzyzanowski, MS Principal Matt Malila, Memorial Principal Ryan McCloskey, Bakie Principal Troy Kennett .

Called to order by Mahoney at 4:30 pm. Mr. Fitzpatrick, attending remotely, stated that he was out of state and in a room alone.

Minutes of the 6/16/21 meeting were reviewed. Dr. Haynes suggested adding "math" before "curriculum" to correct the wording of the 3rd goal. The minutes were unanimously approved as amended by roll call vote.

Dr. Haynes reported on a grading manual proposed for implementation this year, to standardize terminology used in grading so it will be more cohesive and coherent. "Formative" and "summative" will be replaced by clearer, more intuitive terms as "evidence" of learning. Competencies will also be refined to focus on a smaller, more standardized list for subject areas throughout K-12.

Reassessment practices will also be addressed to more closely align with the goal, which is to ensure that students achieve proficiency during the unit and before moving on, or to identify areas where additional help may be needed. Mr. Ambrose reported on strategic planning with regard to academics and NEASC accreditation. The administrators attended a retreat where academics were discussed at length, in light of the NEASC rubric. One requirement is to define a clear scope and sequence for education, which has been previously identified as a district need. The strategic plan work on this will also help to prepare for NEASC accreditation. Dr. Haynes thanked Ms. Donnell, who has been working hard on the K-6 math curriculum rollout, to provide the teachers with training resources, access to online components, and materials. Teachers are excited to move forward with the new curriculum, and Ms. Donnell feels that good progress is being made. Ms. Donnell has also acquired the materials for the 7-12 math pilot being conducted this year and in October, the same procedure will be implemented that was used to select the new K-6 math program, to produce a recommendation for adoption going forward. Meeting was adjourned by Mahoney at 5:15pm.

The next meeting is 9-15-21 at 4:30 PM.

- 4.3 Finance-Mr. Fitzpatrick said he gave a quick report at the 8-18-21 meeting but will review those videos for a more formal report. However, the pertinent information was relayed last week. The next meeting is 9-15-21 at 3:30 PM.
- 4.4 Facilities-Mr. Baker said I want to applaud the administration and EISA for incredible job they are doing on improving academics and all the planning involved. I also love Ms. Desrochers' new title; *Director of Academic Intervention, Assessment and Accountability* and I am looking forward to seeing it all roll out. The committee met today at 3:30 PM and I will have that report at the next Board meeting. The next Facilities meeting is 10-6-21 at 3:30 PM.
- 4.5 Public Relations- Ms. Mahoney has no recent report.
- 4.6 Personnel-Ms. Dutton has no report. The next meeting is 10-20-21 at 3PM.
- 4.7 SST- Mr. Ambrose has no recent report as they rescheduled the meeting.
- 4.8 Budget- Ms. Bashaw said the next meeting is scheduled for October 7<sup>th</sup>.
- 4.9 Wellness-Mr. Ambrose has no recent report.

- 5. STUDENT COUNCIL REPRESENTATIVE REPORT –Student Representative Jocelyne Lampron reported that today was the first day for upperclassmen at the High School and yesterday was the first day for freshmen. It went pretty well and yesterday many first sports games took place. Everyone seemed excited about starting up again. Student Council has

already had two meetings and they have been working very hard to come up with new ideas for this year's Homecoming because they have lost the Boosters, so they have to come up with new ideas to have similar things, which is not with the Booster money. It is looking good though.

Mr. Ambrose said he talked to Mr. Stack and we have had many Booster groups fold at the High School because we did not have enough people to run it. So, if anyone is anyone is interested in volunteering to help please let us know. They are worried about Homecoming Saturday, which will not be able to run as it has without volunteers to help, so they are making alternative plans for that day, September 25.

Chair Dutton recommended sending out a community-wide email and Mr. Ambrose said he would add that to his next Constant Contact.

Ms. Mahoney asked which Homecoming events would be taking place.

Ms. Lampron responded that the sports games will run but the parade and skits might move to a different day.

Mr. Ambrose said they are still working on it, so if anyone is interested in helping contact Mr. Stack.

6. 1<sup>ST</sup> PUBLIC COMMENT - none

7. NEW BUSINESS

7.1 Fiscal Year 2022-2023 Budget Calendar- Mr. Angell reviewed the calendar which he said is basically the same as last year except for one major change; the date of the Public Hearing which will be held on Tuesday, January 11, 2022, with a snow day on Wednesday, January 12, 2022 versus the previous public hearings being held on Thursdays with snow dates on Fridays. That change is due to holidays falling on a Thursday or Friday and the availability of staff (and the public) to attend.

**Chair Dutton asked for a Motion to accept the FY 2022-23 Budget calendar, moved by Ms. Mahoney and seconded by Ms. Ingham.**

No discussion

**Roll Call Vote: All in favor**

7.2 Truck Lease Purchase for 1<sup>st</sup> Read- Mr. Angell said he will be asking the Board to approve the lease of a 2022 Ford-F350 truck with a service body to replace a 2008 Dump Truck that is not functioning and rotting in many areas. (Mr. Angell showed pictures of the Dump Truck). The purchase price for the new truck is

\$48, 376 with annual lease payments of \$10,742.28. He shared the payment schedule of the lease, which will be a five-year loan with the first payment being in the next fiscal year.

Mr. Ambrose added that they wanted to give this a 1<sup>st</sup> read in case the Board needs more time to research. They did not want them to feel rushed so whatever they need to do is fine.

Mr. Baker said the Facilities Committee recommends that we do this. He pointed out that the pricing is a state pricing program, which is typically very competitive pricing on equipment. The lease is \$10,742.28 each year. The previous truck was a 2008 and lasted for 13 years, so if we get the same life out of this truck, it is an amortized annual cost of \$4,137.64 but it will be paid off again in five years at the \$10,700, so we did recommend it.

Mr. Fitzpatrick said we have been talking about this truck in the Facilities Committee so it is time to put it to rest. The truck has had 13 good, hard years out of it but it is past the point of functionality and it is time to replace it. We recommend and support this program.

Mr. Broderick gave a history on the old truck; a warrant article that did not pass but the school district found some money to purchase it. Warrant articles run the risk of not passing. He said the state pricing is great.

Chair Dutton asked about the lease details. Mr. Angell said we would own it at the end of the lease.

**Chair Dutton asked for a Motion to approve the lease purchase of the truck, moved by Mr. Baker and seconded by Ms. Mahoney.**

No further discussion

**Roll Call Vote: All in favor**

7.3 Authorized SRSD Check Signer Approval- Mr. Angell said according to Policy DIH the School Board is required to approve all check signers for our bank accounts annually, so I provided the list of banks accounts and signers in the document on the Drive.

**Mr. Angell asked for a Motion to approve the SRSD Check Signers, moved by Ms. Mahoney and seconded by Ms. Ingham.**

Mr. Fitzpatrick clarified that the signers are the same and there are no new titles. Mr. Angell answered yes.

**Roll Call Vote: All in favor**

8. OLD BUSINESS-None

9. 2<sup>ND</sup> PUBLIC COMMENT- None

10. OTHER BUSINESS

10.1 Next Meeting Agenda- Send items to Chair Dutton and Mr. Ambrose.

10.2 Announcements

11.2.1 The next Sanborn Regional School Board meeting is scheduled for **Wednesday, September 15, 2021 at 6:00 PM in the Library with a public hearing** for donations beginning 6:30 PM at Sanborn Regional High School.

11. NON-PUBLIC SESSION-RSA 91-A: 3 II

**Mr. Broderick made a Motion to move into Non-public Session per RSA 91-A: 3 II seconded by Ms. Mahoney.**

**Roll Call Vote: All in favor**

Superintendent Ambrose said they would be discussing negotiations.

12. ADJOURNMENT – at 6:56 PM by Ms. Dutton

Minutes Respectfully Submitted by:

Phyllis Kennedy, School Board Secretary

**Continuing Public Next Page**



**Continuing Public Minutes of 9-1-21**  
SANBORN REGIONAL SCHOOL BOARD

School Board members present- Ms. Dutton, Ms. Mahoney, Ms. Bashaw,  
Ms. Ingham, Mr. Broderick, Mr. Baker (via remote), Mr. Fitzpatrick (via remote),

**Mr. Broderick made a Motion to exit the non-public meeting at 7:40 PM, seconded by Ms. Mahoney.**

**Roll Call Vote: All in favor**

Public meeting re-convened at 7:40 PM

**Mr. Broderick made a Motion to seal the non-public Minutes in perpetuity, seconded by Ms. Mahoney.**

**Roll Call Vote: All in Favor**

Meeting adjourned at 7:40 PM

Recorder: Mr. Angell